

A MEMBER'S ROLE WITH NATIONAL SCHOLARSHIPS

The American Legion Auxiliary has four national scholarships that are awarded each year:

- Children of Warriors National Presidents' Scholarship-15 \$5,000 scholarships
- Spirit of Youth Scholarship-5 \$5,000 scholarships; 47 \$1,000 scholarships
- Non-Traditional Student Scholarship-5 \$2,000 scholarships
- Junior Member Loyalty Scholarship -10 \$2,500 scholarships

Units and Departments have two roles. The first is to make the public and especially our Juniors aware that scholarships are available, and that eligible people can apply. The second role is for units and/or departments to evaluate applications to move one candidate on to the next level, so an overall winner may be chosen.

Distributing Scholarship Information

1. First, print out scholarship information from the ALA website
 - To make sure you have the most current application go to (www.alaforveterans.org/scholarships)
 - Be familiar with the information and keep information out and readily available during Junior's meetings.
 - Announce the scholarship information so that the public is aware of the scholarship opportunities.
2. When announcing scholarship information, make sure to publicize the due date of the scholarship. Scholarship applications must be turned into the unit on or before March 1 of each year. After this date, scholarships are not to be submitted or accepted. Some applicants may want to turn in scholarship information sooner than the deadline. Have someone that is responsible keep a folder available to put these entries in, and make sure the folder does not get misplaced. Once the deadline arrives, if the Unit Education Chairman does not already have the folder of entries, make sure it is given to them right away.

Judging at Unit Level

1. Ideally, a unit Education chairman should be involved in the judging process. However, in the absence of a unit Education chairman, this responsibility would fall upon the Unit President. Judging should be non-biased.
2. If only one entry is turned in, make sure that the entry has met all of the requirements set forth for that particular scholarship in the guideline. Next, make sure the entry would be able to get past the first glance criteria in the ALA document "How to Select a Scholarship Winner" (see below). After it has been looked over, and could pass the first glance section, the entry should be certified by the American Legion Auxiliary unit president and sent to the department secretary to be received on or by March 15.
3. If there is more than one entry turned into your unit, follow the guidelines in "How to Select a Scholarship Winner" (see below). Use the score sheets to help determine your selected entry. Score based on how the entry meets its categories

and fits into the guidelines set forth for the scholarship. Judging should be non-biased, and favoritism should be avoided by evaluating objectively. Again, after the selection process and certification of the selected entry by the president, send the scholarship you have chosen to represent your unit to the department secretary on or by March 15. Only one entry for each scholarship should be sent to the department secretary.

Judging at Department Level

1. Department Education Chairman should receive entries from units on or before March 15. Follow the ALA document, "How to Select a Scholarship Winner" guidelines (see below) to determine the scholarship winner from your department. The selected entry for each department shall be certified by the Department President and Department Secretary or Education Chairman and sent to the respective Division Education Chairman to be received on or before April 1.

Process of Application thru Succession

Application due to UNIT March 1, 2024

Certified unit entry due to DEPARTMENT EDUCATION CHAIRMAN March 15, 2024

Peggy Moran
Department Education Chair (2023-2024)
1003 Jennifer Drive
Washburn, ND 58577-4108

Certified department entry due to Northwestern Division Chairman April 1, 2024

AnnaMae Warnier
Northwestern Division Chairman (2023-2024)
310 Park Avenue
Alcester, SD 57001

Certified division winner to National Chairman April 15, 2024
Certified division winner to National Headquarters May 1, 2024