



AMERICAN LEGION AUXILIARY • DEPARTMENT OF NORTH DAKOTA

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**Please share the information contained in this packet with all unit members.**

**MISSION TRAINING** – Sign up now to attend the American Legion Auxiliary’s MISSION TRAINING. Visit [www.alaforveterans.org](http://www.alaforveterans.org) – Click on the EVENTS Tab to find Mission Training.

### Notes from Department President Sandra Petermann

**Constitution and Bylaws** – Diane Kraemer, Department Constitution and Bylaws Chairman encourages all units to complete their review and revisions of Unit Constitutions and Bylaws and Unit Standing Rules. Send your completed document to Diane no later than December 1, 2022.

**Legislative Committee** – The American Legion will once again be working with Congress to pass legislation in support of veterans and their families. Please watch for more information and when asked get involved in a letter writing campaign to support them in their efforts.

**Public Relations** – Wear the American Legion Auxiliary BRAND whenever you are representing the ALA in your community. Visit Emblem sales at [www.emblem.legion.org](http://www.emblem.legion.org) to view and order items that will put your best foot forward when you are volunteering in your communities. Remember to record your unit activities and fundraising efforts and send those to the Department Office for publication in “The Message”.

**VA&R – LaVonne Matthews, Department VA&R Chairman** has included several flyers to be obtained from the VAMC-Fargo. If your unit can assist with funding these programs please do so. Questions can be directed to LaVonne and/or the Department Office.

**Year-End Impact Reporting** -- Enclosed you will find the Unit Reporting Forms (green, pink, or blue) (to be completed by Unit Presidents with input from unit members). Member Reporting Forms (yellow). Make a copy for each of your unit members so they can track their volunteer hours and resources spent. Deadlines below:

**DEADLINES** – Please submit your report no later than date indicated!

- **April 1, 2023** - *Member Tracking Forms* due to Unit President
- **April 15, 2023** - *Unit President Reports* due to (respective) District President and Department Chairmen
- **May 1, 2023** - *District Presidents and Department Chairmen* reports to Department Office and Department President

The documents enclosed can also be found online at [www.ndala.org](http://www.ndala.org). Have a great auxiliary year!