



AMERICAN LEGION AUXILIARY • DEPARTMENT OF NORTH DAKOTA

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Hi Ladies,

The organizational meeting was very productive and in this packet is some of the items that we worked on. We have a new payment sheet and hopefully this one is more user friendly. I have enclosed the poppy order form in this packet and hopefully we will get the poppies out to everyone because this year they will be sent to the ship to person in the mail. Much discussion was done on whether we keep bringing them to winter conference or we just have them sent in the mail and a motion was made to have them sent in the mail and this was approved.

We have new standing rules and department recommendations. These were recommendations from the finance committee that have gone to the standing rules with many recommendations still being worked on. We have chosen the 15th of the month to get items that will be in the mailings for the month and that the mailing will go out on the third week of the month. This will give us some continuity.

A list of the department officers and chairman is attached in this packet. We are working on getting more information from the officers to share with everyone. The National Convention is coming up soon, August 26 – Sept. 1, 2016 so those going to convention are busy getting ready for the convention.

It was discussed on how to do our reporting and it was suggested that instead of sending your reports to everyone that the reports before Dec 10, 2016 and April 15, 2017 be sent to the secretary and I will provide everyone that has a need to know the reports. This will streamline everything and make it much easier for each unit. Please share this information with the people in the need to know category because they will be sending me the reports.

The 990s and EIN numbers was discussed and it was decided that the District President's take on this task. I will be sending out to every District President the list of those EIN numbers that have been revoked or those that have never had an EIN number. The District Presidents will work through the list to help each unit get their units up to compliance. This is very important because Uncle Sam is looking to take away our 501 © 19 status so that we will become a 501 © 3 where we may have to pay taxes on the money that we take in.

I have also incorporated in this packet the important dates that we have for the year. Hopefully this will help with making sure that you fulfill your recommendations that are given by the Auxiliary. All of the dates are tentative and can't be the absolute because things change sometimes. This is just an outline and I have not heard the absolute dates.

Shirley Montgomery
Department Secretary
ND American Legion Auxiliary