



AMERICAN LEGION AUXILIARY • DEPARTMENT OF NORTH DAKOTA

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Date

Dear Unit President of XXX:

Your town has been chosen by the American Legion to be hostess for the Fall district meeting of the American Legion Auxiliary.

Your District President may have already contacted you regarding the meeting. The two of you will work together on the arrangement for a successful District meeting. If she hasn't contacted you, please contact her for information.

There are some guidelines that you may want to know. The hostess Units should secure a meeting hall for the meeting.

ARTICLE V – FINANCE (from DISTRICT CONSTITUTION) states: “Section 1. A Registration fee NOT to exceed \$2.50 shall be paid by each person in attendance at fall and spring District meetings. The amount charged within each District shall be left to the discretion of the DISTRICT PRESIDENT.”

SECTION 2: “the total amount of registration fees collected at the fall and spring district meetings SHALL BE GIVEN TO THE DISTRICT PRESIDENT TO BE USED AT HER DISCRETION FOR EXPENSES OF SAID MEETING.”

Following the meeting in your town the District President should meet with you to work out the allocation of expense from the above mentioned registration fees.

Only those who pay the specified registration fee should be entitled to the courtesies of the meeting. The Department President and her traveling companion should not be expected to pay the registration fee, except in their “home” Districts.

Each District has different arrangements for supper before and/or lunch after the meeting. If you have a pre-meeting supper, an invitation to the Department President and her traveling companion is in order two weeks prior to the meeting.

Would you secure a copy of the newspaper in your town, or county paper, that carries the story of your District meeting and the pictures that it may carry? All that is needed is the page which carries the story. Please send one copy to the Department office, and will in turn pass it on to the Public Relations Chairman, Historian, and the Department President.

Encourage your unit members to attend the District meeting. They are interesting and it is fun to get together with others from your District.

Thanks for the help you will give to the District president and the members of your District!

Catherine (Cat) Olson  
Department Secretary  
American Legion Auxiliary